


LOCATING AN ADDRESS

1. Go to the toolbar located on the left side of the screen.
2. Locate and click on this button  also called locate address button.
3. The following screen will appear at the bottom of the screen.

Layer	Streets	Locate
Street: street number, street name and type	<input type="text"/>	
Cross street: cross street name and type	<input type="text"/>	

At this point, you have two options, you can look up the address or locate it based upon its cross streets. Our example will be 4610 S. University Drive.

Example #1:

Enter the following:

Layer	Streets	Locate
Street: street number, street name and type	4610 S. University Dr	
Cross street: cross street name and type	<input type="text"/>	

And hit the locate button. You will get the following response:

Locate Results

#	Address	Score
1	4610 S UNIVERSITY DR	100

Click on the [1](#) and you will be taken to the address.

Example #2

Enter the following:

Layer	Streets	Locate
Street: street number, street name and type	University Dr	
Cross street: cross street name and type	Griffin Rd	

And hit the locate button. You will get the following response:

#	Address	Score
1	S UNIVERSITY DR + GRIFFIN RD	86

Click on the [1](#) and you will be taken to the cross street and approximate address location.